



### **Behaviour Policy**

Water sports are potentially dangerous so GOOD DISCIPLINE and BEHAVIOUR must be maintained, both on and off the water. The public's perception of Scouting and Guiding is influenced by what they see. If concerned about the behaviour of individuals or groups, the instructor has a duty to not allow them to participate. While waiting the group is to avoid obstructing members of the public who walk through Phoenix Wharf. No young persons are to enter boathouse unless told to do so by an instructor.

The activity participants are expected to assist as directed by the instructor with moving craft and equipment at the start and end of the session. No one must leave the site at the end of the session without the permission of the instructor and the accompanying unit leader.

### **Timings of taster sessions**

Participants should not arrive before 18:45 hrs. The session will normally start at 1900 hrs with earlier starts at the beginning and end of the season. Before going on the water buoyancy aids and helmets will be fitted to the participants and a safety briefing given.

The participants usually go on the water between 19:20hrs and 19:30hrs, returning to the jetty around 2030 hrs but no later than the published sunset time. Allowing for the equipment to be put away and changing collection will be around 21:00hrs. For sessions early or late in the season alternative start and end times will be advised.

### **Participant restrictions**

Participating Scouts and Guides should be at least 10 years old. They and participating leaders must be able to swim 50 metres in clothing appropriate for canoeing, which can include a buoyancy aid, plus keep afloat for five minutes, in accordance with Scouting's P.O.R. rule 9.42 – "Water Activities General". At the discretion of the instructor one non swimmer may be accommodated if an additional competent paddler is available. If participants are unwell, especially if they have any Covid19 symptoms, they must not attend.

### **Ratios and types of Craft**

Each instructor can take a maximum of eight persons. Dependant on the evening and instructor availability, we can accommodate up to three sessions of kayaks; two sessions of open canoes and one of SUP's. This due to the availability of craft. Not all instructors can cover all these craft. Therefore your chosen type craft may not be available and an alternative type of craft will be used.

Please note often canoeing is used as a general term for kayaks, open canoes and stand-up paddle boards (SUPs). SUPs are more susceptible to wind than other craft. If the instructors deems it unsafe due to the wind a kayaking session will be offered as an alternative.

### **Leader Responsibilities**

At least one responsible authorised person must take charge of the group ashore and remain in attendance. Upon arrival the adult in charge should advise the instructors that they have arrived. They are to hold or have access to in touch details. The instructor shall be provided with any relevant details concerning the participants that will restrict their ability to take part, whether medical, physiological or behaviour. The instructor will only require additional details if a report or accident form is required to be completed.

### **Paddling Clothing**

The participants should come changed ready to go on the water. Participants should wear weather appropriate clothing, ideally made of material that does not soak up water (e.g. sports style clothing worn over swimwear). A windproof cagoule can be provided. Soft soled shoes (such as water activity) should be worn. Spectacles should be secured or left ashore. Hearing aids, mobile phones and other valuables should be left ashore with parent or leader. Bare



feet are not permitted due to the nature of the public quay. Large modern style trainers risk entrapment in kayaks and will exclude the wearer from the activity.

### **Changing Rooms and Personal Belongings**

Participants should bring a towel and a full set of spare clothing including shoes.

The instructor will identify a location where bags or personal belongings can be left while the group is on the water. Parents or leaders should retain mobile phone and other items of value. The changing rooms upstairs are available for changing after the session. The upstairs room next to the changing rooms can be hired by members of the public. For safeguarding an authorised adult should position themselves in the lobby to direct any hirer requiring the facilities to the downstairs toilet. Young persons should be encouraged to shower and change quickly to minimise the inconvenience to the hirers who will be advised of the situation through their booking terms and conditions.

### **Weil's disease**

While there has been no recent instances in Bristol Harbour of Weil's disease, it still remains a risk. Please ensure that all cuts and abrasions are covered by waterproof plasters beforehand. More details on Weil's disease can be found on the NHS website.

### **Inclement Weather**

Sessions cannot take place if the ASAGCC instructor believes the docks or weather conditions are unsafe. If you have concerns over the weather; ring the instructor, whose contact details you will be given.

### **Activity Notifications**

Leaders are responsible for undertaking the adventurous activity notifications as required by the Scout or Guide Association, as appropriate. A copy of the clubs risk assessment can be found on the website.

### **Cancellations**

- All session cancellations will be subject to a handling charge of £5.
- Sessions cancelled within four weeks of their due date; the refund, less handling charge, will be dependent upon the sessions being re-booked.
- A full refund will be given for any sessions cancelled by ASGCC due to the weather, instructor shortage etc.

### **Data Protection**

- In providing sessions ASGCC will require to hold personal data that identifies you and the person in charge on the day; such as a name, your group/unit, an address, an email and contact number/s, so that it can organise and operate in a manner that will benefit both the club and yourself.
- In making a booking you are agreeing to ASGCC holding this information.
- The data will be held on record will only be shared with ASGCC members involved with your session. It will not be shared outside ASGCC unless it is legally required to do so.
- Under normal circumstances ASGCC does not hold young person's data. However, in the event of accident the instructor will require to extract relevant data from the permission form to complete an accident form. This information will be held safely and until the incident has been fully concluded.



### Location

Benjamin Perry Boathouse, Phoenix Wharf, Off Lower Guinea Street, Bristol. BS1 6TJ.  
This is within the Bristo Clean Air Zone.

[Boathouse on google maps](#)

### Vehicle Access

- via Redcliff Hill and Guinea Street using a narrow cobbled lane past the Ostrich pub. Whilst passengers can be dropped off at the Wharf, parking is restricted to permit holders only. Bristol City Council operate a tow away scheme for unauthorised parking. Vehicles left on Phoenix Wharf are at the owner's risk.

### Parking

- Public parking is available nearby on Redcliff Parade East or at the junction of Lower Guinea Street with Commercial Road.

[Redcliff Parade East car park on google maps](#)

[Car Park Information from Bristol City Council](#)

### Pedestrian Access

- Via narrow cobbled lane past the Ostrich pub
- Via pedestrian ramp near public car park on Redcliffe Parade East
- From Redcliffe Way via Redcliffe Wharf (past where Bump Roller Disco is/was)

