

## Risk assessment including face to face scouting

<b>Name of Section or Activity</b>	Avon Scout County Sailing Section	<b>Date of risk assessment</b>	16/3/2022	<b>Name of who undertook this risk assessment</b>	P Breakey, M Edney, F Clutten, J Garrett		
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs consideration & control?
<b>Hazard</b> – something that may cause harm or damage. <b>Risk</b> – the chance of it happening.	Young people (YP), Instructors (I), Boaters (B), Public (P)	<b>Controls</b> – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep <b>checking</b> throughout the activity in case you need to change or <b>stop</b> it! Add comments which could be used in the review.
Risk assessment for ASCSS sailing from the David Woodhead Centre, Underfall Yard, Bristol.			
Broken glass: (in or by the yard, slipway or on the pontoon). Low risk	YP, I, B, P	Shoes must be worn at all times. Pre-start-up inspection of area & clean up if necessary Monitor incidents & communicate with NS/ HM if increasing	
Slipping, falling & strain injuries e.g. during launching & recovery of boats. Low risk	YP, I, P	Check pontoon & slipway before use & clean (or fix) as required. Briefing – everyone up-hill of wheels and no running. Launch & recover with enough people. Record and monitor incidents & communicate with HM if increasing	
Manoeuvring weights, manual handling of kit Low risk	YP, I, P	Boat moving supervised by a permitted leader. Signage on racking. Use enough people Staff training. Record and monitor incidents, retrain if necessary	
Minor injuries, abrasions, rope burns and bumps. <b>Long hair caught in blocks</b> Low risk	YP, I, B	Training of Instructors, Safety briefing to students, all activities monitored by OOD/SBH. <b>Long hair should be tied up &amp; or a beanie worn, both are available</b> Log and monitor incidents	
Serious emergencies with risk to life. Low risk	YP, I, P, B	A minimum of an SI or S/V and another leader/ instructor on site each training day, one of whom must have a full current First Aid certificate. A leader (with current full first aid) to provide assistance as standard procedure	
Loss of control caused by gusty conditions or wind >F3. May cause bumps to	YP, I, B	Follow normal procedure. Ref SOP 7.2 (laminated cards in boats and cabin) Call/ radio for help. If SB has only 1 occupant get another if necessary. <b>Ensure remaining fleet is adequately supervised or taken off the water</b> Considering towing patient in their boat to pick up point. If CPR is necessary use compressions only, with a cloth (eg. their t-shirt, triangular bandage) or CPR face shield loosely over patients' mouth	
		Safety briefing & reefing, <b>consider issuing helmets and mast head floats</b> Reduce number of novices <b>or boats</b> afloat. Keep good lookout. Consider onshore activities	

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

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the head, injury or equipment damage. Inexperience Medium risk		Helmets for novices in S/H, during balance games and capsize drill <b>or anyone who requests one</b>	
Drowning: due to falling in the water, capsize, inversion or entrapment. <b>Non swimmer participation in tasters</b> Low risk	YP, I,	Buoyancy aids worn on or by the water Masthead float for all beginners and <b>in windy (&gt;~F3) conditions</b> Advise trainees on action for inversion as insufficient depth in harbour to practice SBH to monitor capsizes for entrapment & incidents. <b>Non swimmers on tasters to be identified to OOD and helm before a taster session and maximum of 1/ suitable boat</b>	
Injury from propellers Low risk	YP, I	All drivers to be PB2. Trainees to have PBI in the boat with them Switch engine off if near anyone in the water or any risks and use paddle <b>or throw line</b> Approved operations: stand by capsizes, offer advice, if necessary, use mast head or dagger board to help right the boat	
Inadequate hygiene. Low risk	YP, I, P	OOD / SBH to: Prepare outdoor hand sanitising facility to use on arrival, departure and before eating Inform using signs and briefing. Debrief to include reminder to wash/ sanitise before eating Check DC toilets are clean before and after the session	
Illness due to Waterborne (including Weil's) and Infectious diseases Low risk	YP, I, P, B	Pre-booking advice and safety briefing. Cover open cuts with waterproof plasters before going on the water. Follow HM advice if water quality results are poor	
	YP, I	Minimise unnecessary use of internal spaces (e.g. by parents and YP). If possible, arrive (and leave) dressed to sail. Staff to hand out buoyancy aids, helmets and kit as required. <b>Masks to be worn in crowded internal situations</b>	
	YP, I, P, B	<b>To comply with relevant requirements from the Government, RYA, TSA or local authority relating to infection control</b>	
	YP, I, B, P	The OOD will have final say on who can sail and in what. Participants may be asked to go ashore if weather deteriorates or they are struggling to manage. If the forecast is poor bookings may be cancelled by phone	
Sailing: Low risk	YP, I, B, P	OOD can restrict the area, allocate maximum wind conditions of eg. 15mph, and reduce it if there are significant gusts, after consideration of experience & boats in use. Minimise accidents and capsizes by reefing early and using mast head floats to prevent inversions & masts stuck in the mud	
		<b>Trainees advised to bring hands and heads etc inside the boat when close to the pontoon or other vessels to prevent injury</b>	
		Rigging of all boats should be checked by an instructor before launching to prevent incorrectly rigged boats going out	
Training: Cub and Scout Taster sessions. Low risk	YP, I, B	Using large crewed boats with 1 instructor (with sailing permit) and 3 scouts/ <b>4 cubs</b> . Safety boat in attendance	

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Training: Explorer taster sessions Low risk	YP, I, B	Use single handlers, similar format to standard start of Stage 1. One group of 6 explorers in 3 pairs, 3 Toppers, Picos, or Zests, an instructor, a safety boat and an assistant. Can run 2 groups with starts and returns staggered to facilitate control. <b>Precede session with BA &amp; helmet fitting, floats &amp; briefing on procedure</b>	
Training: RYA 2-day courses Low risk	YP, I, P, B	Maximum ratios as per RYA instructions Briefings to be given outside wherever possible. Event shelter may be useful, Theory sessions to be sent electronically if feasible. Trainees to name and use the same buoyancy aid and helmet for the course	
Training: Powerboat	YP, I, P, B	Kill cord must be worn. Maximum trainees: to instructor 3:1. Complying with RYA	
Low visibility. Low risk	YP, I, P	Prevent accidents by cancelling water activities if YB not visible. A foghorn is unnecessary	
Electrocution. No risk	YP, I	No overhead wires present, monitor to ensure no change	
Hypothermia. Low risk	YP, I	No swimming in the harbour. Safety boat to attend capsizes and MOB activities Recover swimmer to shore if getting cold (ID <b>abandoned</b> boat as 'Crew Safe')	
Communication difficulties, Low risk	YP, I, P	Radio carried by OOD & SBH <b>In case of radio malfunction, use whistle (in SB basket with first aid) as backup</b>	
Communication with YP Low risk	YP, I, P	Communication between leaders and young people (through their parents) is by email although general information is on the <b>website</b> and group Facebook page	
General public	YP, I, P	Ensure the pontoon and slipway are clear of members of the public before using	
<b>Accidents pre and post event</b>	<b>YP, I, P</b>	<b>Parent or group leaders are responsible for participants before and after the session</b>	
OOD/ SBH = Officer of the Day/ Safety Boat Helm, PBI = PB instructor, HM = Harbour Master, NS = Nova Scotia, BA = Buoyancy Aid, RYA = Royal Yachting Assoc			

Checked by Line Manager	Name, Role / level Date	Checked by Executive	Name, Role / level Date
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

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